

# Sareen Ali

16102 Pelican Beach Lane, Houston TX, 77044

Phone: 713-401-7234

Sareen42@yahoo.com

## Education

2017-2021

### University of Texas at Austin student

-B.S.A. in Biology: College of Natural Sciences

-Composite Science Certificate: CMAA, College of Natural Sciences, Business Foundations Program

-Expected graduation, May 2021

## Experience/Jobs

2017-2019

-CPR certified; cardiopulmonary resuscitation

-CMAA certified; certified medical administrative assistant

-Volunteered at several different medical facilities; minor emergency facilities, pediatrics offices, dental offices, and podiatrist office

### Key Responsibilities:

- Take patient vital signs
- Aid staff in patient care

## Organizations

2018-2021

### Muslim Student Association

Established in 1967, MSA strives to serve in the best way possible. It promotes unity, provides education, and gives back to the local community through a wide array of activities held each year.

## Awards/Honors/Distinctions

2017-2021

-Tip Academic Scholar; academic community for students admitted to the college of Natural Sciences at the University of Texas at Austin. This program aims to provide the benefits of a small college atmosphere. It's for motivated students who have demonstrated academic excellence as high school students.

-Four way rotary test essay contest scholarship; the four way test of the things we think, say or do. It's a test used by Rotarians world-wide as a moral code for personal and business relationships.

## Skills

**Languages:** Proficient in Arabic and English

**Software:** MS: Office: Word, Power point, Excel. R Studio. Zoom. Google Drive, Docs, Sheets, Forms.